



February  
2016

Ethnic Schools Association  
of Victoria Inc.

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# ETHNIC SCHOOLS ASSOCIATION OF VICTORIA

## NEWSLETTER

Community Languages Schools  
Where Language and Culture Come Together

### WELCOME TO 2016

Welcome back to a new school year. I trust that 2016 will be a successful and fruitful year for your school, students, parents and teachers.

We have an exciting year planned:

- Professional Development and Credit Bearing Courses will continue. Certificate IV in Community school teaching will be delivered. These are made possible through the funding support of the Victorian Government / Department of Education and Training (DET) who provide strong financial and moral support.
- This year we will strengthen our PD in the area of the Quality Assurance Framework to ensure students receive quality learning opportunities based on strong teaching principles.
- International mother tongue day is on February 21<sup>st</sup>. We will hold an event on February 24<sup>th</sup> 2016. We encourage schools to also highlight the day during the week of Feb 21-28.
- We will also launch the campaign **SPEAK MY LANGUAGE** project to mark this day

**LOVE OF LANGUAGES WEBSITE – Language Ambassadors** [www.loveoflanguage.com.au](http://www.loveoflanguage.com.au)

- Do you have someone who could be an ambassador? Let us know. Use this site to encourage students to continue learning their language.
- Our State Conference will be held on **Saturday July 2, 2016**.
- The National Conference will be held in Perth in **October 2016**.

Much to do, lots to get involved in!!

### FUNDING APPLICATION

All schools should have received information regards the per capita funding application. The DET has streamlined the process to make it easier for you. If you have any issues please contact Fahry Abubaker on 9349 2400.

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# Continue - Welcome to 2016

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## INFORMATION SESSIONS

Knowing how to complete the grant application forms, the important issues relating to accreditation and procedures for opening new campuses are things school administrators and principals should be aware of.

Community Languages Australia and ESAV will conduct two information sessions (you need to attend only one) on Monday February 29<sup>th</sup> and Tuesday March 1<sup>st</sup>.

Therese Mercader and Jennifer Swanston from DET will also attend to answer any queries.

If you require assistance please register

**THESE SESSIONS ARE ONLY FOR SCHOOL ADMINISTRATORS – PRINCIPALS**

Best wishes

**Stefan Romaniw OAM**

**Executive Director, Community Languages Australia**

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## 2016 GRANT APPLICATION

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Education  
and Training

The Department of Education and Training has streamlined the funding process this year to make it easier for community languages schools.

All accredited/eligible Community Language Schools should have received the 2016 grant application pack.

### The pack contains the following:

- 2016 Per Capita Funding Terms and Conditions
- Application for Per Capita Funding 2016\*
- Instructions for entering 2016 student data
- Excel spreadsheet for entering 2016 student data

### CLA are required to submit the final report for funding received in 2015

- Final Report for funding received in 2015 – Guidelines
- Final Report for funding received in 2015 (template)\*

**\*These forms are designed to be completed electronically and on a PC. You may be prompted to 'enable content' when opening the file for the first time. Please ensure that you save a copy of the file to your computer.**

### Funding Process Timeline

Applications for per capita funding and Excel spreadsheet due	1 April 2016
Final Reports for funding received in 2015 due	15 April 2016
Processing of student enrolment data/final grants calculated by DET	April 2016
Common Funding Agreements sent to CLS	By 29 April 2016
CLS return signed Common Funding Agreements to DET	13 May 2016
Payment of grants to CLS	By 31 May 2016

### Enquiries

For enquiries, please contact: [community.languages@edumail.vic.gov.au](mailto:community.languages@edumail.vic.gov.au)

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## 2016 ACCREDITATION PROCESS

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The Department of Education and Training is currently reviewing the accreditation/reaccreditation process for community language schools. Schools which are due for reaccreditation in 2016 will be contacted at the beginning of Term 3 about the reaccreditation process.

For enquiries, please contact: [community.languages@edumail.vic.gov.au](mailto:community.languages@edumail.vic.gov.au)

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## CERT IV IN COMMUNITY LANGUAGES TEACHING

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As you know Community Languages Australia is an RTO and now delivers the **Certificate IV in Community Languages Teaching**. The course has run successfully in 2015.

Expressions of interest are now open for teachers and school leaders to take up a place in 2016. The course will begin in Term 1. **Please read the following information and pass on to your teaching staff.**

### **What does the course covers?**

The aim is to provide teachers with a chance to improve their teaching skills and understandings, provide further pathways and opportunities to network with other teachers working in the sector. The course covers a range of topics that have been specifically developed and selected for community languages teachers. These include:

- Introduction to Community Languages Teaching
- Learning resource development
- Introduction to vocational education and training (VET)
- Contemporary approaches to and models of community language teaching and learning
- Effective community language delivery
- Principles of unit planning and implementation
- Learning program design and development
- Using ICT in community language teaching
- Apply intercultural language teaching skills
- Teach the grammatical structures and discourse forms of community languages
- Planning assessment, tools and processes
- Ethical and legal responsibilities
- Classroom management
- Evaluation of language teaching

### **What do participants get at the end of the course?**

Successful participants will obtain a **Certificate IV in Community Languages Teaching**. This is a recognised vocational education qualification. AS mentioned, CLA is now a registered training organisation and is able to provide this Certificate.

### **Who can enrol?**

Expressions of interest for a place in this course are invited from your teaching and leadership staff who are

- over 18 years of age
- have already undertaken a credit bearing 60 hour LOTE Methodology Course, that is, the CLA funded LOTE methodology course (highly recommended), or at least a 30 hour LOTE Methodology Course
- have a strong intermediate level of English (applicants will be tested prior to an offer of acceptance into the course).

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## Continue Cert IV IN Community Languages Teaching

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- Please note that all applicants will also need to attend an information session to take a *compulsory language, literacy and numeracy test*. This is scheduled for the **10 March** at 6pm.

### **When will the course run?**

The course is expected to run all year with sessions scheduled mainly on a *Thursday* evening from 5:30-9.00pm (weekly) and there will be approximately 2-3 *Saturday* sessions during this semester.

### **How much does the course cost?**

Subsidised costs for Australian permanent residents/citizens who do not already have a Certificate IV is \$400. Full fee is likely to apply otherwise.

Indicative costs for texts - \$70.

### **Who will teach the course?**

The course will be managed and delivered by an expert team of educationalists drawing on expertise in a range of specialist areas.

### **Will there be assessment?**

Assessment of learning will be undertaken through activities such as lesson plans, development of a unit of work, presentations etc. Some of the tasks will require the participant to trial their materials in a school setting etc. A school workplace visit is also part of this.

### **How can I find out more information about this important course?**

Information sessions will be held in **6.00pm - 10 March, 2016 at 150 Palmerston St. Carlton.**

Interested applicants will be invited to take a *compulsory language, literacy and numeracy test* that evening.

If you require further information about your teacher's involvement or the course in general, please do not hesitate to email Mr. Fahry Abubaker or ring 9349 2400.

We look forward to the involvement of your school. Please ask interested staff to return their expressions of interest (attached) by 9 March, 2016.

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## ESAV ACTIVITIES: SEMESTER 1 - 2016

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Many activities are planned for this semester. We are nearly finalizing the program and schools should receive the activity pack email before the end of this month.

### **The activity program includes:**

- |                                                     |                                                         |
|-----------------------------------------------------|---------------------------------------------------------|
| ✓ LOTE methodology training courses                 | ✓ 2016 Victorian Community Languages Schools Conference |
| ✓ Professional Development program                  | ✓ 2016 National Community Languages Schools Conference  |
| ✓ First Aid, Asthma and Anaphylaxis courses         |                                                         |
| ✓ Celebrating International Mother Tongue Day Event |                                                         |

These programs are fully funded by the Victorian Department of Education.

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## 2016 ESAV MEMBERSHIP RENEWAL

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All member schools are requested to complete and return the 2016 membership renewal form and also to make sure that they are financial members

*You contribution is important*

All cheques (\$30) should be made out to ESAV membership