



February 21, 2007

FIRST AID COURSES

Dear Colleges,

The Ethnic Schools Association of Victoria and Community Languages Australia have negotiated a series of **First Aid Level 1 Courses** for teachers, parents and other interested parties.

Courses will be conducted by **South West Training Services Pty Ltd, a Registered Training Organization**. Each course will run for six hours. There will be an assessment process at the end of the course – both practical and written.

The cost per participant will be **\$35.00**

DATES

We are offering three dates:

YOU NEED TO CHOOSE ONE

- ❖ **SATURDAY MARCH 31, 2007**
OR
- ❖ **SUNDAY APRIL 1, 2007**
OR
- ❖ **MONDAY APRIL 2, 2007**

Courses will be held at LMERC “150 Palmerston Street Carlton” - **From 10.00am to 5.00pm**

Numbers are limited to 20 participants per course; if there are further demands we will negotiate additional dates

WHAT DO I HAVE TO DO?

Step 1. Complete the attached form

Step 2. Send a cheque to cover costs \$35 per person

Step 3. Bring your letter of confirmation and receipt of payment on the day of your course.

These will be sent to you upon receipt of your payment

PLEASE NOTE:

- ✓ Light lunch will be provided!!
- ✓ Application form and cheque to be sent to: ESAV First Aid Courses - 150 Palmerston Street Carlton 3053 by no later than **March 24, 2007** - There will be **NO REFUNDS**.

Stefan Romaniw

Executive Director
Community Languages Australia



**South West
TRAINING SERVICES**

Training Provider: South West Training Services Pty Ltd
Registered Training Organization No. 21403

Course: 21592VIC Course in First Aid Level 1
Emergency Life Support



South West Training Services is a non-profit community based training provider, with offices and training rooms located in Hoppers Crossing. Our mission is to empower people to reach their potential and maintain levels of expertise that help them achieve excellence in their vocations and professions.

Curriculum – Our course includes:

- Duty of care
- Legal requirements
- Workplace hazards and risks
- Resuscitation
- Airway management
- Bleeding control
- Infection control
- Shock
- Decision making
- Communication skills
- Basic anatomy & physiology

Cost:

\$35 per participant – includes delivery, assessment, issue of nationally accredited certificates and supply of mannequins for the session.